

DRAFT Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 8th July 2024

PRESENT:

Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), John Hill (Cllr, JH), Robert Hadfield (Cllr, RH), Annette Young (clerk, AY), Members of the public – 5, David Bartholomew (OCC, Cllr, DW) (part of meeting)

2024/7/1. APOLOGIES FOR ABSENCE: Nicola Whittle

2024/7/2. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

2024/7/3. CONFIRMATION OF THE MINUTES FROM 13th May 2024

The minutes were agreed as accurate and signed by the Chair.

The order of the Agenda was changed to allow Councillor Bartholomew to leave for his next meeting.

2024/7/6. OXFORDSHIRE COUNTY COUNCIL REPORT:

The latest report will be attached to the minutes and available on the website.

Residents are urged to continue logging road issues on [fixmystreet](#).

Local matters discussed were the state of the roads. DW has arranged for Matthew Timms, Team Leader, OCC Highway Engagement Team to make a site visit on 17th July to identify areas of concern. Residents are asked to forward areas of concerns (with FMS refs) to Clerk prior to the meeting.

2024/7/4. Public Participation

Caroline Ash raised 3 issues:

- Road around Greys Court – suggested that a Slow Down sign be erected. Clerk is looking into the feasibility /costings of this option.
- Offered to hold a summer reception in June 2025 to mark King Charles III official birthday, at her house. More details to follow.
- Asked if there is likely to be a change in planning regulations with the new government. ND replied that the RGPC would pass on any changes as/when the Parish Council are informed.

Charlotte Bailey raised parking on Shepherds Green. The ongoing issues were discussed and are covered in Matters Arising.

Fly tipping on Shepherd's Green Lane at entrance to Greys Meadow Studio noted. Clerk to advise SODC for removal.

2024/7/ 5. MATTERS ARISING FROM PREVIOUS MINUTES:

- a) War memorial names. Quote received £3548.40 (inc VAT). ND had a meeting recently with the stone mason and the work to add the missing names will be carried out during the summer/autumn.
- b) 20mph application. Clerk reported that the consultation period had now ended and has moved to the next stage of reviewing the comments/responses.

- c) Golf Course. Clerk has registered RGPCs interest with Rotherfield Peppard PC and will continue to pass information onto residents as and when available.
- d) Risk Assessment. Councillors agreed that Alex Angell (AA) will carry out repairs to damaged/broken benches. AA will send quote for time and replacement bench to Clerk. AA will ensure any plaques are retained/replaced as necessary.
- e) Sheppard's Green parking. Some residents have placed logs on edges, which seems to be working. Still an issue with blocking drives/lanes and NT have asked SODC re: by-laws.
- f) Defib training. Councillors agreed to offer the training using the SCAS Charity service and dates will be arranged and communicated via GAG email list. The cost will be £28 per 4 hour session for hall hire, plus a donation to SCA Charity (amount tbc).

204/7/7. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT:

No report this month.

2024/7/8. CHAIRS REPORT

Nothing more to report this month.

2024/7/9. Correspondence

Missing Grundon Skip - RG9 4PH on 19.08.2023. Clerk confirmed to Grundon that the skip is no longer on site.

Request from family of Robert Sarney (grave in churchyard) was passed to the Church and link to OCC Family Research Centre forwarded.

2024/7/10. Footpath report

No report this month.

2024/7/11. PLANNING/ENFORCEMENT

a) New applications

P24/S2009/HH 2 Cowfields Cottages Rotherfield Greys RG9 4PU

Erection of a single storey side extension, plus alterations to the existing house and conversion of the garage upper floor to a home office. No objection from RGPC. **Target Decision Date: 19th August 2024**

P24/S1672/HH Robinsgrove Satwell Close Satwell RG9 4QT

New garage with accommodation, design to replace a garage which has previously been granted planning permission reference P21/S2381/HH. These proposals reduce the garage in size. No objection from RGPC. **Target Decision Date: 25th July 2024**

b) Applications awaiting decisions

P24/S1450/O The Lamb Satwell RG9 4QZ

Demolition of part of former pub and erection of a new dwelling and garage.

Date Received 1st May 2024, Registration Date 1st May 2024, Start Consultation Period 10th May 2024, End Consultation Period 1st June 2024, Target Decision Date 26th June 2024, Objection submitted 18th May. **No decision issued**

[P24/S0368/HH](#) Greys House Rotherfield Greys RG9 4QD

Removal of two chimney stacks. Erection of rear part single storey extension with flat roof and roof glazing. Erection of rear two storey extensions with pitched roof featuring dormers and new chimney flues. Loft conversion with rear dormers & roof windows to front and rear roof slopes. New rooflight to existing flat roof serving single storey flank addition. Conversion of integral garage into habitable room with door replaced by window. Amended plans submitted 23rd April 2024. **Target decision date 15th May 2024. No decision issued.**

c) Decisions Made

[P24/S0704/HH](#) Greys Lodge Road From Henley To Greys Green Rotherfield Greys RG9 4PJ.

Erection of garden outbuilding with recreational facilities. Construction of ramped pathway terrace using permeable finishes. Installation of Cess Pit. Target decision: 28th May 2024. Objection submitted by RGPC. **Refusal of Planning Permission 28th May 2024**

[P24/S0863/HH](#) Sheep Cottage 3 Shepherds Green Shepherds Green RG9 4QS. This application is pursuant to a previous grant of planning submission P22/S4442/HH for Sheep Cottage (Demolish existing flank attached garage extension and rear conservatory. Proposed two storey flank extension with wrap around single storey rear projection - as amended by plan received 2023-01-26 to remove proposed detached garage). This proposed application seeks to expand on the permitted with the following changes: an additional 3m rear projection to the permitted garden room area, omission of three flank windows, and associated rear landscaping amendments. Target decision: 10th May 2024. **Planning Permission granted 21st June 2024**

[P24/S0678/HH](#) Greys House Rotherfield Greys RG9 4QD

Demolition of redundant central chimney stack. Erection of single storey front extensions, conversion of loft space to create two bedrooms, new roof light to existing single storey flat roof, conversion of integral garage to habitable room, replacement windows and alterations, extensions and conversion of detached two car garage to create staff living accommodation on first/loft storey level and additional car parking space on ground floor level. Received 27th February 2024. **Withdrawn prior to determination on 2nd May 2024**

[P23/S0582/FUL](#) Satwell House Satwell RG9 4RB

Landscaping works including the creation of a new access, the creation of a lake and substantial tree planting. *(Amended plans and additional information received 7.11.23)*

Target decision 8th December 2023 – Amended plans submitted 23rd April 2024.

Refusal of Planning Permission on 7th June 2024

[P21/S0361/FUL](#), [P23/S0400/DIS](#), [P23/S2911/DIS](#) Grange Farm Badgemore RG9 4NZ

Discharge of conditions 5 (existing vehicular access), 8 (off - site highway works), 9 (hard and soft landscaping scheme), 10 (CEMP: Biodiversity), 11 (barn owl mitigation strategy), 12 (biodiversity enhancement), 13 (external lighting), 14 (contaminated land (preliminary risk assessment)), 15 (contaminated land - remediation strategy), 16 (surface water drainage works) & 17 (foul drainage works) on planning application P21/S0361/FUL. Redevelop farmyard with equine and veterinary hospital with associated car parking, bike store and bin store (relocation of Henley Vets).

[P21/S0361/FUL](#) Permission Granted 24th September 2023.

[P23/S0400/DIS](#), partially discharged 5th April 2023.

[P21/S0361/FUL](#) Planning Permission on 24th September 2021

[P24/S1108/S73](#) Variation of condition 5 (Existing vehicular access) on application

P21/S0361/FUL (Redevelop farmyard with equine and veterinary hospital with associated car parking, bike store and bin store (relocation of Henley Vets). Target decision date 29th May 2024 **Planning Permission granted 11th June 2024**

[P23/S3990/FUL](#) Astbury Satwell Close Satwell RG9 4QT

Proposed demolition of existing bungalow and erection of a replacement two storey dwelling house with attached double garage. Amended plans submitted 15th March 2024. No further objections to the amendments. Original objections still stand. **Planning Permission granted 11th June 2024**. FOI request received 12th June, replied 5th July 2024.

2024/7/12. FINANCE

a)	Payments agreed and made – Clerk Salary £212.06, HMRC £25.60			
b)	Income – VAT and Interest – paid into Business Premium Account			
c)	Balances – As at 13th May Community £1,349.65, Business Premium £34,596.67			
	Transfer from Premium	5500,00+		5500.00-
	WTG Cons (Audit)	200.00-	Interest	120.48+
	Millies Dream defibrillators	300.00-	VAT refund	133.18+
	Zurich Ins	863.20-		
	Clerk salary May	233.66-		
	HMRC	4.00-		
	Chiltern Soc	30.00-		
	BAL 8 July 2024	£5218.79		£29.350.33

d) NALC Financial Regulations. These were discussed by councillors and agreed Clerk would send draft final document for approval at next meeting.

e) 2023/24 Audit feedback. A recommendation from the audit report is for councillors to have .gov email addresses. It was agreed to change the website platform to parishonline.gov which is recommended by OALC and being used by several other local parish councils. This will enable clerk to update the website with required information. It was agreed to pay clerk extra hours to set up the website. Costings agreed are £400pa which includes domain registration plus upto 20 mailboxes.

2024/7/13 ANY OTHER BUSINESS

Due to Robert Hadfield's imminent move away from the village, his resignation was tendered as Councillor with immediate effect. All councillors joined ND in thanking Rob for his contribution to the Parish Council during his period of service.

THE MEETING CLOSED AT 8.45pm

Next Meeting 9th September